

November 14, 2022

**MINUTES OF THE REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
November 14, 2022, at 6:30PM**

**PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; and Justin Eggenberger, Trustee**

**ABSENT: Chuck Butterbrodt, Trustee; and Pete Meister, Trustee**

**Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Austin Haacke, Kevin McNamara, and Whitney Scott**

President Johnson called the meeting to order at 6:30 pm and asked for a Roll Call.

The Village Board Minutes from October 24, 2022, were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0.

**FINANCIAL REPORTS**

Payment of the November 14, 2022, bills in the amount of \$118,594.70 was presented for payment from the various funds. Trustee Eggenberger made a motion, with a second from Trustee Kinkade, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

The October 2022 Treasurer's Report was presented for review. Trustee Eggenberger made a motion, with a second from Trustee Johnson, to approve the report as presented. Roll call. All voted aye. Motion carries, 4-0.

**PUBLIC FORUM**

Josh DeLong, Superintendent, Tim Henson, Nick Stipanovich, and Jaime Mallaney, representing the High School and Grade School Boards, were in attendance to speak with the Board to reiterate the district's standpoint on the TIF and a potential future IGA. Mr. DeLong stated that he appreciated everyone's support and time taken to continue the discussions; he confirmed they fully support the TIF for the financial growth and economic development for the community but reiterated their desires to establish an IGA early in the process so that no one gets left behind. He explained their concern that as Boards change, an IGA may be over-looked in the future. President Johnson confirmed that the schools' attorney had sent a draft of a proposed IGA, and that our lawyers, along with the schools', fire and library districts', should be further discussed in the near future.

Tim Vogen of Spencer St, Dwight, was also in attendance regarding issues he was having with his fence. He explained that he had obtained a permit to install a fence at his residence and that he and a friend have been working on that project as time allows. Mr. Vogen advised that Inspector Daniels had been out a few months prior for about two minutes and barely looked at the property. Mr. Vogen also explained that he felt Inspector Daniels did not discuss any potential problems with the terrain or provide any advice or guidance on the project. Mr. Vogen stated that he had received a letter from Kevin McNamara claiming the fence is nine feet, violating the Village Ordinance requiring fences not exceed six feet. Mr. Vogen advised that he used eight-foot posts, sunk two feet into the ground, and six foot panels, and therefore

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does not believe they could be that far outside of the Ordinance Requirements. Mr. Vogen further expressed his frustration with the response he received from McNamara when he called him to discuss the letter he had received. After further discussion, it was determined that Kevin McNamara, in Inspector Daniels absence, alongside Public Works Director Cory Scoles would meet with the homeowner Tuesday November 15, 2022 at 7:30am to address the discrepancies and hopefully come to a resolution satisfactory to all parties.

Randy Irvin, on behalf of DEA, advised that a DEA Newsletter would be coming out soon, summarizing this past year and outlining an exciting schedule planned for 2023. He also stated that there were several upcoming events for the Holidays, and they'd be further discussed in New Business.

### **PRESIDENT'S REPORT:**

President Johnson advised that on the economic development front he and Mr. Mike Vigna had recently revisited an opportunity for a hotel chain looking to potentially build in Dwight. He explained that they're looking closely at the community's demographic data and that the DEA is assisting with those details. Johnson also advised, that regarding the TIF 3 and potential TIF 4 districts, the Board does not wish to hamper any growth, for the schools, library, or fire district, and strongly believes the benefits should be shared fairly across all three taxing districts.

### **VILLAGE REPORTS:**

Finance Director Austin Haacke thanked the Board for a great seven years with the Village; his last day is not until mid-December, but he's scheduled for a procedure on Tuesday and will be out of the office for the next several weeks. He did confirm that he'd be available to help with the transition to the newly appointed Finance Director if needed.

Public Works Director Cory Scoles asked that the citizens be cognizant of the inevitable snow in the forecast in the near future; reminding residents that there's no parking overnights on streets starting December 1<sup>st</sup> and anytime there is two or more inches of snow (regardless of timing). He also wanted to remind residents that all yard waste must be placed in an appropriate yard waste bag; just raking leaves to the berm is not a feasible solution. Scoles stated that the final chipping will be completed this week.

Chief Nolan stated that his department will work closely with Public Works on upcoming snow events, and that he'd make sure to get reminders out on their department Facebook page. Nolan also advised that field training is going really well and that the new officers are progressing along well.

EMS Director Callahan advised that we've spent about \$1,600.00 on wiring issues the recently remounted ambulance because they had decided to re-use the original wiring on the initial project, but that he's requested a quote for a Change Order to go ahead and replace all the wiring for the second remount project; he estimates that to be approximately \$300.00. Callahan also advised that he had submitted a proposal for ARPA Funds for radios and pagers, and that he expects to receive approximately \$13,700.00 towards the purchase used radios from DuPage County. He further explained that once those are purchased, he can also apply for a grant towards brand new equipment. But the radios purchased from DuPage County will enhance their department preparedness, allowing communication between departments, state-wide.

### **COMMITTEE REPORTS:**

*Admin & Finance Committee Meeting, held Monday, November 14, 2022 at 6:00pm*

***PRESENT: Village President Paul Johnson, Trustees Irvin, Kinkade, Eggenberger and Johnson***

***ABSENT: Trustees Butterbrodt and Meister. Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Kevin McNamara, Austin Haacke, and Whitney Scott***

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**Tax Levy:** *The committee discussed the 2022 tax levy for taxes payable in 2023; the projected equalized assessed value (EAV) is an \$79,982,748, an increase of 3.09% from last year. McNamara advised that past Boards have tried to keep the Village tax rate at \$1.20, but last year's was \$1.23. Austin Haacke provided a spreadsheet detailing several options for Proposed Tax Levy and Rates for 2022 and how they'd be projected in 2023. The committee discussed and unanimously agreed to recommend the Board set the tax rate at \$1.22.*

**Advertise Village Administrator Position:** *Kevin McNamara supplied a draft proposal of the job posting for the Committee's review. Trustee Irvin recommended adding additional language, "or experience equivalent to", in the section discussing ideal candidates' education. President Johnson advised that he had spoken with Attorney Ehr Gott, who had confirmed this was an appointed position, and that the Board doesn't necessarily have any posting requirements, nor are they required to go through any specific hiring process, and could appoint an interim or contract-based employee to fill the position. After further discussion, the Committee unanimously agreed to recommend the Board make the suggested revisions and post the job position as soon as possible.*

Trustee Johnson made a motion, with a second from Trustee Eggenberger, to make the suggested revisions and post the job opening as soon as possible. Roll call. All voted aye. Motion carries, 4-0.

**Christmas Certificates:** *Historically, \$50 DEA Certificates have been given to all full-time village employees, as well as committee members of the Plan Commission, Zoning Board of Appeals, and the Historical Society. It was unanimously approved to recommend to the Board that this is continued for this holiday season.*

Trustee Eggenberger made a motion, with a second from Trustee Kinkade, to gift all full-time Village employees, as well as Plan Commission, Zoning Board of Appeals, and Historical Society Committee members a \$50.00 DEA gift certificate. Roll call. All voted aye. Motion carries, 4-0.

*With no further new business to discuss, it was unanimously approved to adjourn the meeting at 6:27PM.*

## **ORDINANCES & RESOLUTIONS:**

### **RESOLUTION 2022-13:**

A resolution for the provision of providing a municipal vehicle to the EMS Chief was presented. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the Resolution as proposed. Roll call. Johnson (aye), Kinkade (aye), Irvin (aye), Eggenberger (aye). Motion carries, 4-0.

### **A COPY OF RESOLUTION 2022-13 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

A proposed Ordinance Approving the Tax Increment Redevelopment Plan and Project for the TIF 3 Redevelopment Project Area was reviewed. Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve the Ordinance as proposed. Roll call. All voted aye. Motion carries, 4-0.

### **A COPY OF ORDINANCE 1485 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

A proposed exhibit Designating the TIF 3 Redevelopment Project Area was presented for approvals. Trustee Kinkade made a motion, with a second from Trustee Irvin, to approve the TIF 3 Redevelopment Project Area as proposed. Roll call. All voted aye. Motion carries, 4-0.

### **A COPY OF ORDINANCE 1486 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

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A proposed Ordinance Adopting Tax Increment Financing for the TIF 3 Redevelopment Project Area was presented for review. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the Ordinance as proposed. Roll call. All voted aye. Motion carries, 4-0.

**A COPY OF ORDINANCE 1487 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

A proposed Ordinance Amending the Village of Dwight Policy Personnel Manual Article IV, Employee Benefits Section 7.6 Health Insurance was presented for review. Section 1, amending Paragraph 2 to read “For retiring regular full-time employees that have a minimum of 15 years of service with the Village, the Village will pay the following percent of single health insurance premium **if hired prior to April 2019.**” Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the Ordinance as proposed. Roll call. All voted aye. Motion carries, 4-0.

**A COPY OF ORDINANCE 1488 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

**OLD BUSINESS:**

Trustee Irvin inquired if there had been any updates regarding the downtown speakers or the railing for Franklin Corner. McNamara confirmed he did not have any updates regarding the speakers, but Trustee Kinkade confirmed the railings are ready and waiting for installation to be scheduled. **NEW BUSINESS:** The DEA will be hosting a 5k and 3k Sweaty Sweater run beginning on Main Street on Saturday December 3, 2022 at 9:00am and is requesting permission to close Village Streets for the duration of the event. Trustee Kinkade made a motion, with a second from Trustee Eggenberger, to approve the street closures for this event. Roll call. Kinkade (aye), Eggenberger (aye), Irvin (abstain), Johnson (aye), President Johnson (aye). Motion carries, 4-0.

The DEA will be also be hosting their annual Christmas parade the evening of Saturday December 3, 2022, beginning on South Street at the former Country Mansion, and is requesting permission to close Village Streets for the duration of the event. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the street closures for this event. Roll call. Kinkade (aye), Eggenberger (aye), Irvin (abstain), Johnson (aye), President Johnson (aye). Motion carries, 4-0.

The DEA is also requesting use of the former Express building on West Main Street during December as Santa’s House. Trustee Kinkade made a motion, with a second from Trustee Eggenberger, to approve their use of the building. Roll call. Kinkade (aye), Eggenberger (aye), Irvin (abstain), Johnson (aye), President Johnson (aye). Motion carries, 4-0.

The Board reviewed Casey’s Application for Special Use regarding the property at 11 W Northbrook Drive. Trustee Eggenberger made a motion, with a second from Trustee Johnson, to refer this request to the Plan Commission for review. Roll call. All voted aye. Motion carries, 4-0.

Finding no further new business, President Johnson asked for a motion to adjourn. Trustee Kinkade made a motion, with a second from Trustee Johnson, to adjourn the meeting at 7:18PM, all voted aye.

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Paul Q. Johnson. Village President

ATTEST:

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Whitney M. Scott, Village Clerk