

September 12, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
September 12, 2022 at 6:30PM**

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; and Chuck Butterbrodt, Trustee

ABSENT: Justin Eggenberger, Trustee and Pete Meister, Trustee

Other Village Officials in Attendance: Chief Nolan, EMS Chief Callahan, Cory Scoles, Kevin McNamara and Whitney Scott

President Johnson called the meeting to order at 6:30 pm and asked for a Roll Call.

New police officers Hunter Kenney and Jace Kennedy were sworn in and welcomed.

The Village Board Minutes from August 22, 2022 were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0.

Minutes from the Special Village Board Meeting on August 26, 2022 were also presented for approval. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the September 12, 2022, bills in the amount of \$280,205.80 were presented for payment from the various funds. Trustee Johnson made a motion, with a second from Trustee Butterbrodt, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

The August 2022 Treasurer's Report was presented for review. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade, to approve the report as presented. Roll call. All voted aye. Motion carries, 4-0.

Finance Director Austin Haacke submitted a request for a fund transfer of \$24,536.39 from the Sewer Fund (52) to the Sewer Replacement Reserve Fund (33) for the purpose of paying interest and principal of IPEA Loan L17-2627. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

Haacke also submitted a request for a fund transfer of \$475.00 from the Water Fund (51) to the Water Bond Fund (41) for the purpose of paying fiscal agent fees. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

Haacke also submitted a request for a fund transfer of \$475.00 from the Referendum Fund (36) to the Referendum Bond Fund (47) for the purpose of paying fiscal agent fees. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

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PUBLIC FORUM

None

PRESIDENT'S REPORT:

None

VILLAGE REPORTS:

Village Clerk Whitney Scott advised that nominating petitions for the upcoming Consolidated Election on April 4, 2023, would be available for pickup in the Village Office beginning Tuesday September 20, 2022. Offices to be filled are Village Trustee, three (3) four-year terms, Village Trustee one (1) two-year term, and Village Clerk, one (1) two-year term.

Public Works Director Cory Scoles advised the truck is getting the liftgate installed this week and that they're looking forward to Harvest Days. He also said that if anyone needed any assistance with Harvest Days set-up, don't hesitate to reach out.

EMS Director Callahan stated that the next ambulance re-chassis project has started, and they expect it to be completed in mid-February. He advised they still have one full-time medic out for the next three to five months due to an off-the-job injury. Callahan also shared that they're on track for over 1300 calls this year, their highest since 2016; as of today, they've responded to 1,010 calls and that's close to meeting the total number of calls received in 2021. Callahan stated that they've had seven critical calls so far this month and that EMS and Police and Fire Departments are working well together, but that he'll be researching an Employee Assistance Program for the Village employees through their insurance and other mental health support services available locally.

Police Chief Nolan stated that he had met with DeLong's this week regarding ordering a new squad, he believed the state bid was in and will be meeting with DeLong's again next week to discuss final pricing. He estimated the cost difference to be an additional \$15,000 from just a few years ago. Nolan stated that everyone has been working well getting the newest officers trained, and that with the several critical incidents the past couple weeks it's been all hands-on deck, and everyone is working well together. Nolan advised that Sember and Bakalik are about halfway done with training and answering calls and doing really well, and that Kenney and Kennedy are just a few weeks behind them. Chief Nolan also provided an update on the recent shooting, stating that the suspect is in custody with a \$5,000 bond. He explained that there were several known incidents over 24-hour period with the suspect; they're still getting reports from the State's Attorney and there may be additional charges. Nolan also advised that Officer Houch will be submitting his official Notice of Retirement soon and he'll have five (5) weeks' vacation time to get him to a mid-December anniversary retirement date, but really has only seven (7) more working days.

COMMITTEE REPORTS:

ORDINANCE, JUDICIAL and LICENSING COMMITTEE MEETING, held Monday September 12, 2022, at 5:30PM.

PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Butterbrodt, and Kinkade.

ABSENT: Trustees Eggenberger and Meister. Other Village Officials in Attendance: Kevin McNamara, Chief Nolan, EMS Chief Callahan, Cory Scoles, and Whitney Scott

Committee Chair Irvin called the meeting to order at 5:30PM and asked for a Roll Call.

Detective Gary Beier and Superintendent Josh DeLong presented a proposed revision to the current tobacco ordinance to include additional language regarding "alternate nicotine products" and a revision from "minors" to "individuals under 21". DeLong also explained that the proposed revisions to the Village Ordinance would allow the school an additional action to

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take for offenders on school grounds before a referral as a state offense that could result in losing their license. Irvin made a motion, with a second from Kinkade, to recommend the Board amend the Tobacco Ordinance as proposed.

Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the proposed amendments to Chapter 17.301 as proposed. Roll call. All voted aye. Motion carries, 4-0.

The second agenda item was the Columbia Street speed limit. Dwight Common School Principal Julie Schultz, as well as teachers Jana Kinkin and Marion Kennel, were in attendance to discuss the need to extend the 20 MPH speed limit near the schools. After further discussion, Irvin made a motion, with a second from Kinkade, to recommend the Board to extend the 20 MPH speed limit on Columbia Street from South Street to Fieldman Road.

Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the proposed speed limit changes as proposed. Roll call. All voted aye. Motion carries, 4-0.

There was additional discussion regarding purchasing three (3) radar speed signs to post near the schools, two on Columbia Street and one on Franklin Street near the High School entrance. It was unanimously approved to purchase all three (3) radar signs at a budget of \$15,000 each; with the schools reimbursing the Village for the cost of one (1). Chief Nolan will reach out to Pharmacann to inquire if they'd be willing assist with the purchase(s). With no further new business to discuss, it was unanimously agreed to adjourn the meeting at 5:54PM.

ADMINISTRATION and FINANCE COMMITTEE MEETING, held Monday September 12, 2022 at 6:00PM

PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Butterbrodt, and Kinkade

ABSENT: Trustees Eggenberger and Meister. Other Village Officials in Attendance: Kevin McNamara, Chief Nolan, EMS Chief Callahan, Cory Scoles, and Whitney Scott

The first agenda item was a Class B Liquor License application from MAC's Convenience Store at 11 E. Northbrook Drive to sell packaged alcohol for off-premises consumption. Nolan confirmed nothing came up on the background check. Trustee Johnson made a motion, with a second from Butterbrodt, to recommend the Board approve the application for a Class B Liquor License.

Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to approve the Class B Liquor License for MAC's Convenience Store. Roll call. All voted aye. Motion carries, 4-0.

The USA Livingston Wind Project has requested a letter of support from the Village. While this will not directly impact the Village, the Prairie Creek Public Library District and both schools will see benefits. The committee discussed the benefits of additional Wind Project Employees in town supporting local businesses (rental properties, fuel, restaurants, and other small businesses) and the increased sales revenue. Trustee Butterbrodt made a motion, with a second from Trustee Irvin, to recommend the Board proceed with a Letter of Support.

Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the Letter of Support for the USA Livingston Wind Project. Roll call. All voted aye. Motion carries, 4-0.

Fox Center's engineer is requesting additional lighting for their parking lot. Public Works Director Scoles confirmed that there are three lights available and that he believes the existing poles can be used, the only cost to the village would be an electrician's labor for the wiring. Trustee Irvin made a motion, with a second from Trustee Johnson, to recommend the Board approve the additional lighting request.

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Trustee Kinkade made a motion, with a second from Trustee Irvin, to approve the request for additional parking lot lighting at the Fox Center. Roll call. All voted aye. Motion carries, 4-0.

The next agenda item was setting the date and time for Trick-or-Treat hours for Halloween as there have already been several calls to the Village inquiring. Trustee Johnson made a motion, with a second from Trustee Butterbrodt, to recommend the Board set the hours on October 31, 2022 from 4:00 – 7:00PM.

Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to approve Trick-or-Treat hours on Halloween from 4:00 to 7:00PM. Roll call. All voted aye. Motion carries, 4-0.

The final agenda item was a request from Trustee Eggenberger to allow the Limestone travel softball team to utilize Garret Park fields for some of their practices and games. Trustee Irvin made a motion, with a second from Trustee Butterbrodt, to recommend the Board allow usage of Garret Park Fields, clarifying that dates and times would be coordinated with DYBS, and that DYBS would have priority.

Trustee Johnson made a motion, with a second from Trustee Irvin, to approve the request to utilize Garret Park Fields for Limestone travel softball games and practices. Roll call. All voted aye. Motion carries, 4-0.

With no further new business to discuss, it was unanimously approved to adjourn the meeting at 6:14PM.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2022-09:

A resolution to approve the application for grant funds from the Illinois Department of Transportation's Illinois Transportation Enhancement Program. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to approve the Resolution as proposed. Roll call. Johnson (aye), Kinkade (aye), Butterbrodt (aye), Irvin (aye). Motion carries, 4-0.

A COPY OF RESOLUTION 2022-09 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

RESOLUTION 2022-10:

A resolution committing local funds for the Renfrew Park OSLAD Project. Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve the Resolution as proposed. Roll call. Johnson (aye), Kinkade (aye), Butterbrodt (aye), Irvin (aye). Motion carries, 4-0.

A COPY OF RESOLUTION 2022-10 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS:

Alexis Fire Company submitted an invoice to pre-pay \$58,205.00 for the second ambulance re-chassis project. Trustee Irvin made a motion, with a second from Trustee Johnson, to approve payment of the invoice as submitted. Roll call. All voted aye. Motion carries, 4-0.

Chamlin & Associates submitted their recommendation to proceed with payment of Conley Excavating's Pay Request #1 /FINAL, in the amount of \$113,859.00. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to approve the payment of the invoice as submitted. Roll call. All voted aye. Motion carries, 4-0.

Dwight BP's Class C Liquor License was also revisited. Owner Jaskaran Pantry LLC / Avtar Singh had provided the layout drawings for the proposed Video Gaming area as requested. Trustee Irvin made a

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motion, with a second from Trustee Butterbrodt, to approve the request for a Class C Liquor License. Roll call. All voted aye. Motion carries, 4-0.

NEW BUSINESS:

DTHS Student Council submitted a request for permission to hold the annual Homecoming Parade on Friday September 30th at 2:30PM and provided a copy of map/route. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the request as submitted. Roll call. All voted aye. Motion carries, 4-0.

United World Power Marketing applied for Certificate of Registration for Solicitation. The Board reviewed and discussed the request; Trustee Irvin made a motion, with a second from Trustee Butterbrodt to reject the request. Roll call. All voted aye. Motion carries, 4-0.

Confirming no further new business on the agenda, President Johnson requested a motion to leave Regular Session to enter into Executive Session. Trustee Irvin made a motion, with a second from Trustee Johnson, to leave Regular Session at 7:23 pm. Roll call. All voted aye. Motion carries, 4-0.

The Village Board entered Executive Session to discuss Section 2(c)1 Personnel and Section 2(c)1 Litigation.

A motion to adjourn the Executive Session at 8:05 pm was unanimously approved, and the Board returned to Regular Session at 8:05 pm. No action items came from Executive Session.

Finding no further new business, President Johnson asked for a motion to adjourn. Trustee Irvin made a motion, with a second from Trustee Johnson, to adjourn the meeting at 8:05 PM, all voted aye.

Paul Q. Johnson. Village President

ATTEST:

Whitney M. Scott, Village Clerk