

August 22, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
August 22, 2022, at 6:30PM**

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Justin Eggenberger, Trustee; Chuck Butterbrodt, Trustee; and Pete Meister, Trustee

ABSENT: none

Other Village Officials in Attendance: Police Chief Nolan, Cory Scoles, Sara Tutterow, Austin Haacke, Kevin McNamara, Nicholas Ehrgott, and Whitney Scott

President Johnson called the meeting to order at 6:30 pm and asked for a Roll Call.

The Village Board Minutes from August 8, 2022, were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Eggenberger, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 6-0.

FINANCIAL REPORTS

Payment of the August 22, 2022, bills in the amount of \$207,540.37 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 6-0.

The July 2022 Treasurer's Report was presented for review. Trustee Johnson made a motion, with a second from Trustee Eggenberger, to approve the report as presented. Roll call. All voted aye. Motion carries, 6-0.

PUBLIC FORUM

Retired Part-time Police Officer Joe Kokaly was present to inquire the status of the Retiree Officer ID Badges that had been in the works for several months. He explained that in order to renew his Concealed Carry Permit each year he is required to provide a current copy of his FOID card and proof of current or separated officer status. He further explained that at his renewal last year, he was advised he needed to provide an updated verification of his officer status since he has been retired for some time now. I (Whitney Scott, Village Clerk) explained that the ID software is on my laptop and that there have been several issues with the software the past few months and that Austin Haacke was recently able to speak with their customer service/IT line to troubleshoot and that a solution had been provided. I ensured Mr. Kokaly that I would get the badges printed as soon as possible. Mr. Kokaly also stated that he'd like it noted he believes the responsibility for printing these badges should be of the Village Administration Office rather than of an Elected Official.

PRESIDENT'S REPORT:

August 22, 2022

President Johnson stated that there are several open positions on several of the committees and asked that McNamara provide a list of the current committee members for each and how many positions are vacant for each so that the Board can review and provide recommendations for filling vacant positions. Johnson also thanked the Board and Village Officials for attending the Administration & Finance Committee meeting held prior to the regular Village Board Meeting and expressed his appreciation for their discussions with Adam Dontz, GLCEDC, and summarized that the Board would soon need to have further discussions regarding a new TIF District for the proposed Mega Site Project.

VILLAGE REPORTS:

McNamara reported on behalf of EMS Chief Callahan, stating that the one EMT who has been on medical leave has a doctor appointment scheduled later this week and hopes to have an update on when he'll be returning. Another EMT was injured on the job Friday August 19th and remains off on work comp. On a final note, the 1814 ambulance is scheduled for September 9th.

Public Works Director Cory Scoles advised that D Construction had started at the St. Louis Street project today as scheduled and that the boil order from the recent water main break at Williams Street had passed. Scoles also stated that he had met with a company today regarding possibly resurfacing parking lots throughout the park, pool, and alleys throughout town; he will meet with a few other companies for their recommendations and pricing and provide those quotes when he has them compiled. Sara Tutterow and Brandon Stych confirmed they had nothing to add.

Police Chief Nolan stated that Jace Kennedy and Hunter Kenney are on schedule to graduate from the academy this Friday, August 26th. They'll start their training Monday August 29th with Chief Nolan and Detective Beier and Officers Sember and Bakalik will transition to training with Officers McKee and Meier. Nolan also stated that Sgt. Peters remains on work comp leave and has another cortisone shot scheduled in mid-September; he will provide updates as received. Nolan also shared that he recently met with State Representative Bennett and discussed the upcoming Safety Act going into effect January 1, 2023. Nolan stated that there will be lots of changes, but the details are still unknown; he hopes to have more information closer to the end of year.

Finance Director Austin Haacke stated that he had recently completed a 14-week Accelerate Illinois Committee project and that he had provided a summary presentation in the Board Packets.

COMMITTEE REPORTS:

The Zoning Board of Appeals met at 6:30 p.m. on August 16, 2022, at 209 S. Prairie Ave. on the following subject:

PUBLIC HEARING:

Zoning Appeal for Variance being made by Mark Henrichs of Chief Coty Redi-Mix for premises commonly known as 405 S. Old Route 66, Dwight Illinois.

The request is as follows:

To decrease the rear yard requirement in this I-1 Industrial District to accommodate the construction of a 66' x 80' x 16' metal pole building, from the required thirty (30) feet to five (5) feet. This would be a variance of Section 9. Paragraph 5 of the Comprehensive Amendment to the Dwight Zoning Ordinance.

It is the unanimous recommendation of the Zoning Board of Appeals to the Dwight Village Board of Trustees to approve the rear yard variance which would decrease the required rear yard requirement from thirty (30) feet to five (5) feet.

August 22, 2022

Trustee Eggenberger made a motion, with a second from Trustee Butterbrodt, to approve the request as recommended by the Zoning Board of Appeals committee. Roll Call. All voted aye. Motion carries, 6-0.

Property & Utility Committee, Tuesday August 16, 2022, 7pm, Public Services Complex

Present: Trustees Kinkade, Meister, Butterbrodt * (entered at 7:07) **Also Present:** Cory Scoles, Sarah Scott, Joe Fritsch, Whitney Scott, McNamara

Chair Marla Kinkade called the meeting to order at 7:00 p.m. McNamara reported the bid opening for Phase 1 of the WWTP project was April 4, but no bids were received. Phase 2 did not go out for bid because it was waiting on an IEPA permit. McNamara suggested now that the IEPA permit has been received it may be more beneficial to combine the two Phases into one bid. The Committee agrees in combining the two Phases.

Scoles and Fritsch reported the St. Louis Street watermain project was complete, the old main was abandoned and they were satisfied.

McNamara reported they had a pre-construction meeting with D Construction regarding the street project. Work will begin August 22 with substantial completion by Harvest Days, weather permitting. Letters have been sent to the affected residents notifying them of the start date. The Project limits are from IL Route 17 to Chippewa Street. The existing Roadway will be completely removed and replaced with a 24' wide Asphalt Pavement with B6.18 Curb. Driveway depressions will be constructed to the width of the existing driveway on the property owners' side of the Right of Way. No driveway widths larger than 30' allowed. There will be two-foot tapers at the curb line.

The RFPs for the Washington and Columbia Street bridges are still being developed.

There is no update on the WTP infiltration. Chamlin is going to send out a crew to hopefully find the buried manholes. Cory and Sarah have been looking for landmarks to no avail. McNamara reported the Department of Public Health showed up August 4 for their annual inspection. They noted that the chlorine levels were higher than needed and there was a bit of sediment on the pool floor. Before the pool opens next season, the Village needs to install suction gauges on the recirculation pumps, install flow meter for the wading pool, fix cracks on pool deck where it has heaved, paint the pool floor and safety ledge. Pool manager Corilyn is working on a year-end report of items needing attention for next season. With school resuming, the Pool is open from 6:30-8:30 weeknights and from 12:30-4:40 on Saturday. The last day for the pool is September 3. Morning aerobics and lap swim continues through Friday, August 26. Scoles commented that Corilyn is great to work with.

The Committee reviewed proposals to loop the Watters Drive watermain. Currently there is only one watermain going to Well 8 and to Watters Drive and the Board made this one of their priorities. Three options of routes were provided by Farnsworth. Option 2 is installing a new 8" water main loop between the south end of Watters Drive to tie in at Old Route 66 by Riber's. The estimated cost is \$327,221.00 This is budgeted with bond funds. The Committee recommends that the work be put out to bid.

Trustee Eggenberger made a motion, with a second from Trustee Kinkade, to proceed with putting the Watters Drive Water Main Loop project out for bid at an estimated cost of \$327,221.00. Roll call. All voted aye. Motion carries, 6-0.

McNamara presented cost estimates from Chamlin to install storm sewer and curb and gutter with a 24' wide asphalt street on W. William from Old 66 to Clinton Street. The estimate is \$600,010. Storm sewer amounts to \$190,000 of the total. McNamara stated the first block is in TIF 2 and TIF funds could be used for that improvement. It is also projected that at the end of the fiscal year there will be \$400k in MFT

August 22, 2022

funds and \$380k in non-home rule monies from the 1 cent sales tax. Scoles stated that if West William is done pretty much every street on that end of town will have seen improvements. After discussion the Committee recommends the curb, gutter, street, and storm sewer reconstruction of the 300 and 400 block of West William be put out for bid.

Trustee Kinkade made a motion, with a second from Trustee Johnson, to proceed with putting the West Williams Reconstruction project out for bid at an estimated cost of \$600,010.00. Roll call. All voted aye. Motion carries, 6-0.

McNamara reported an Illinois Transportation Enhancement (ITEP) grant has opened. The mayor suggested we apply for the bike/walking path from Route 47 east along Rt. 17 to Heritage Woods and the Shubert subdivision be considered. The Committee agreed that was a good project with the growth out there and the current safety issue of having to walk along Route 17. The Committee Recommends applying for the ITEP grant.

After positive discussion by those present, Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to proceed with applications for the ITEP Grant for a bike/walking path as proposed. Roll call. All voted aye. Motion carries, 6-0.

Scoles reported the Ford pick-up was in. It still needs the power lift gate since DeLong's guy who did that work went out of business. \$45,000 is budgeted for the truck, the cost to date is \$35,000. Scoles presented two bids for the gate, one for a 1500 lb. for \$6,280. from Holt, the other for a 1300 lb. gate with galvanized frame for \$3,875. From Quality Truck. The Committee recommends purchasing the lift gate from Quality Truck for \$3,875.

Trustee Johnson made a motion, with a second from Trustee Meister, to proceed with the purchase of a lift gate from Quality Truck for \$3,875.00. Roll call. All voted aye. Motion carries, 6-0.

Scoles also presented a quote for a rack for \$798 installed from Quality Truck. The Committee recommends purchase of the rack for \$798 from Quality Truck.

Trustee Butterbrodt made a motion, with a second from Trustee Meister, to proceed with the purchase, including installation expenses, of a rack from Quality Truck for \$798.00. Roll call. All voted aye. Motion carries, 6-0.

Scoles and Fritsch discussed the watermain break at 47 and James Street alley and the decision to run a new tap off of William Street on the East side of William to avoid future breaks under Route 47. Conley was in town and assisted with the project. Chamlin assisted in getting all the necessary emergency IDOT and IEPA permits. Scoles reported the cross walks leading to the schools were painted, faded school signage was replaced, trees are being trimmed that cover village stop signs, etc. Union Pacific was in town doing railroad right of way mowing, and overhead wires have been removed on East Main Street. The meeting adjourned at 7:50 pm.

Ordinance Committee Meeting, August 17, 2022, 5:30pm, Public Services Complex

Present: Trustees Irvin, Kinkade, Johnson. **Also Present:** Attorney Ehrgott, McNamara

Chairman Irvin called the meeting to order at 5:30pm. The Committee reviewed Chapter 10 Traffic, Article V, Parking Rules, Section 10.505 b Time Limit Parking of the Municipal Code regarding 15-minute parking. McNamara checked the 15-minute parking area and reported they remain posted. The Committee agreed no action is then needed.

August 22, 2022

The Committee reviewed Accessory Structure Definitions in the Zoning Ordinance. They reviewed a proposed change to the Zoning Book by Attorney Ehr Gott. After further review and much discussion, the Committee agreed to not make any changes to the Zoning Ordinance regarding small Private Property Storage Units. McNamara was instructed that if a resident comes in regarding smaller units to have them submit a picture and present their request to the Village Board.

The Committee reviewed Chapter 16, Dealers in Intoxicating Liquor and Personal Conduct, Article I Definitions and General Provisions of the Municipal Code. The Board IN July approved new Procedures for Obtaining a Temporary/Special Event Outdoor Liquor Permit and an application form. McNamara questioned if and where these procedures and permit should be in the Municipal Code. There were questions whether this contradicts the existing Code. Ehr Gott will add proposed references to this in the existing Chapter 16.

The Committee began review of Small-scale Solar Energy Conversion Systems, specifically solar panels on residential roofs. McNamara stated the Electrical Inspector said he felt an Electrical permit and inspections should be required. Discussion was made whether to allow solar panels on just the roof of buildings or on side and back yards as well. The general consensus was to state that only rooftop panels would be allowed per the ordinance but that backyard panels could be allowed via variance as based upon specifics. The Committee will continue developing a proposed ordinance at a future meeting. Attorney Ehr Gott provided wind farm and solar farm information from Livingston and Grundy Counties and from other area counties and communities. The meeting adjourned at 6:33 p.m.

Administrative & Finance Committee, August 22, 2022, at 5:30PM

PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Butterbrodt, Meister, Eggenberger and Kinkade. Other Village Officials in Attendance: Kevin McNamara, Mike Nolan, Cory Scoles, Sarah Tutterow, Austin Haacke, Nicholas Ehr Gott, Whitney Scott

President Johnson called the meeting to order at 5:30PM and asked for a Roll Call.

Adam Dontz with GLCEDC was in attendance to provide an update on the Mega Site Project, and to answer questions and offer advice on what the Village can do to attract and incentivize new businesses. Dontz began his presentation with a summary on the 365 acres positioned at the intersection of the Norfolk Southern and Union Pacific rails. He stated the GLCEDC has spent approximately \$200,000.00 in due diligence on behalf of the landowners and the Village, working diligently with ComEd to ensure this area is set for any potential electrical needs, researching potential water limitations due to the aquifer and completing necessary surveys (flood plains, wetland analysis, etc.). He also shared several recent RFI's that the GLCEDC had received and promptly responded to, as well as the Village's standing on each of those potential projects.

Dontz advised that the major concerns of any new project are primarily focused on the labor force availability and taxes. Unfortunately, several projects automatically disqualify us based solely on the fact we're in Illinois, based on the state's reputation and taxes. He stated he has an upcoming meeting in Chicago with area economic department heads and the Department of Commerce to learn more about upcoming state incentives. He also explained that he'd recently worked with Jones Lang LaSalle, completing market research and analysis to show the labor markets available within a 45-minute drive (464,000 population) and a 60-minute drive (1.4M population) of the planned Mega Site Project and several large businesses in that same vicinity. Dontz also shared a list of the top fifty site selectors nationwide and advised of his intentions to meet with several in the upcoming months.

Dontz closed his presentation with recommendations that the Board discuss establishing a TIF and other potential incentives to attract projects to this location. He provided a list of four area competitors and we're the only community has not yet established a TIF.

August 22, 2022

With no further new business to discuss, Trustee Irvin made a motion, with a second from Trustee Meister, to adjourn the meeting at 6:19PM.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2022-08: The Village of Dwight, Illinois hereby establishes October 10, 2022, at 6:00PM at Dwight Village Hall, 209 S. Prairie Ave, Dwight IL 60420, as the time and place for the Public Hearing to consider the adoption of the Tax Increment Financing Redevelopment Plan and Project for the TIF Redevelopment Project Area No. 3. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the Resolution as proposed. Roll call. Johnson (aye), Kinkade (aye), Meister (aye), Butterbrodt (aye), Irvin (aye), Eggenberger (aye). Motion carries, 6-0.

A COPY OF RESOLUTION 2022-08 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS:

Trustee Irvin inquired about the status of the Water Meter Replacement Project; Trustee Kinkade, as Chair of the Public Utilities Committee, advised that the project had not been on the top of the list of priorities for the Committee due to the recent guidelines and requirements as previously discussed and the potential increase costs to continue. Irvin expressed his desire for the Committee to continue with planning and discussions as there are ear-marked funds to proceed, at least partially, with the project. Kinkade confirmed that the Committee would move forward with discussions and planning. Kinkade also advised the last few pieces of the railing for Franklin Corner are scheduled for painting and that project would be completed soon.

NEW BUSINESS:

Paul Ferrari, on behalf of Aly Anne's, submitted request to close Park Street behind Aly Anne's from 8:00AM Saturday August 27th – 10:00 PM Sunday August 28th for a Bean Bag Tournament to be held outdoors. Trustee Eggenberger made a motion, with a second from Trustee Irvin, to approve as requested. Roll call. All voted aye. Motion carries, 6-0.

Paul Ferrari, on behalf of Aly Anne's, submitted (1) a request to close Park Street behind Aly Anne's, (2) a Sound Amplification Permit, and (3) a Temporary/Special Event Outdoor Liquor Permit from 10:00AM Thursday September 22nd – 11:00 AM Monday September 26th for Harvest Days. The Board discussed the three requests pertaining to Harvest Days and decided to amend the time frame for all three to expire at 11:00PM Sunday September 25th to align with the Temporary/Special Event Outdoor Liquor Permit limited to 4 (four) consecutive days. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve as amended. Roll call. Johnson (aye), Kinkade (aye), Meister (abstain), Butterbrodt (aye), Irvin (aye), Eggenberger (aye). Motion carries, 5-1-0.

Jaskaran Pantry, LLC, d/b/a Dwight BP, submitted an application for a Class C Liquor License. Owner Singh Avtar was present to explain that he's looking to obtain a Class C Liquor License in order to qualify for a Video Gaming Terminal License(s). Mayor Johnson advised that future discussions on the matter would need to be moved to Executive Session, due to Litigation, Section 2 (c)(11). This will be scheduled at the next meeting, September 12th, 2022. Mr. Avtar confirmed he was satisfied with tabling the discussion until then and confirmed that he would bring building plans/layout for the space.

Steve Fritsch, on behalf of the Dwight Knights of Columbus, submitted an application for Certificate of Registration for Solicitation in the Village of Dwight, for a Bucket Brigade to be held at the corner of Rt.

August 22, 2022

17 and Rt 47 Friday September 16th from 8:00 AM – 5:00 PM and Saturday September 17th from 8:00 AM – Noon for their annual “Tootsie Roll” Drive. Trustee Irvin made a motion, with a second from Trustee Butterbrodt, to approve as requested. Roll call. All voted aye. Motion carries, 6-0.

Finding no further new business, President Irvin asked for a motion to adjourn. Trustee Johnson made a motion, with a second from Trustee Kinkade, to adjourn the meeting at 7:51 PM, all voted aye.

Paul Q. Johnson. Village President

ATTEST:

Whitney M. Scott, Village Clerk