

August 23, 2021

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
August 23, 2021 at 6:30PM**

In the absence of the Village President, President Pro-tem Randy Irvin called the meeting to order at 6:30 PM.

PRESENT: Marla Kinkade, Trustee; Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee; Justin Eggenberger, Trustee; Randy Irvin, Trustee; Pete Meister, Trustee.

ABSENT: Village President Paul Johnson

Other Village Officials in Attendance: Irv Masching, Village Attorney; Austin Haacke, Finance Director; Cory Scoles, Public Works; Tim Henson, Police Chief; Kevin McNamara, Village Administrator.

The Village Board Minutes from August 9, 2021 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Butterbrodt to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 6-0.

FINANCIAL REPORTS

Payment of the August 23, 2021 bills in the amount of \$89,842.19 were presented for payment from the various funds. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade to pay the bills as submitted. Roll call. All voted aye. Motion carries, 6-0.

The July Treasurer's report as prepared by Village Treasurer Diane Jensen was presented for approval. The report shows a total balance in all accounts of \$4,232,942.57 as of July 31, 2021. Trustee Johnson with a second from Trustee Meister made a motion to accept the July Treasurer's report as submitted. Roll call. All voted aye. Motion carries, 6-0.

PUBLIC FORUM

Dorothy Shrum, 215 W. Seminole was present with a concern that her new neighbor at 213 W. Seminole is burning. They have a back yard fire pit but are burning many more items than just wood/twigs. Mrs. Shrum stated she has called the police three times and they have responded but the excessive burning continues. Her fear is that the embers may land on her house and cause a fire. Chief Henson stated he would talk to the resident.

VILLAGE REPORTS

Chief Henson reported the two recruits are doing good at the Police Academy.

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Public Works Director Scoles reported it was a very good year at Stevenson Pool, equipment wise things ran smoothly, and he recognized Pool Manager Corilyn Hensel-McCullough for all her efforts.

Deb Karch of the Dwight Economic Alliance reported the DEA is resuming all events. She also stated Christmas events are scheduled for the weekend of December 3-4-5, 2021 and that the annual Gala/auction will be the last weekend of February 2022.

COMMITTEE MEETINGS

Administrator McNamara reported the Administration & Financing Committee met at 5:00 P.M. at the Public Services Complex on Monday, August 16, 2021. *Present were Village President Paul Johnson, Trustees Marla Kinkade, Jenny Johnson, and Randy Irvin.*

The purpose of the meeting was to interview candidates for Village Clerk. President Johnson stated two applications were received but one of the candidates withdrew Friday. Whitney Scott was interviewed and asked questions about her Ms. Scott is a graduate of D.T.H.S and has an Associate degree from Heartland Community College. She is employed at Country Financial in Bloomington and active in the community.

After questions and comments The Committee recommends to the Village Board the appointment of Whitney Scott as Village Clerk effective September 1, 2021. The term runs until the next Consolidated election in the spring of 2023 at which time there will be an election to fill the final two years of former clerk Haacke's term. The meeting adjourned at 5:19 pm.

Trustee Johnson made a motion with a second from Trustee Meister to appoint Whitney Scott, 105 E. James Street, as Village Clerk effective September 1, 2021. The appointment runs until the Consolidated election in the spring of 2023 at which time there will be an election to fill the final two years of former clerk Haacke's term. Roll Call. All voted aye. Motion carried, 6-0.

Trustee Irvin reported the Ordinance & Licensing Committee met at 5:00 p.m. on Tuesday, August 17, 2021 at the Public Services Complex. *Present were Trustees Irvin, Kinkade, Johnson and Meister. The Committee began review of Chapter 9, Water, of the Municipal Code.*

In Section 9.103, Deposit, the Committee recommends changing the deposit fee from fifty dollars (\$50.00) to one hundred dollars (\$100.00) for rental properties.

In Section 9.304, Testing meters, the Committee recommends changing the cost of testing a meter from fifty dollars (\$50.00) to the rate of current meter testing fees.

Trustee Kinkade made a motion with a second from Butterbrodt to approve the fee changes in Sections 9.103, Deposit and 9.304 Testing meters. Roll Call. All voted aye. Motion carried, 6-0.

The Committee also recommends changing words relating to "collector" and "clerk" to Village throughout Chapter 9.

Trustee Butterbrodt made a motion with a second from Trustee Johnson to change the words relating to collector and clerk to Village throughout Chapter 9. Roll Call. All voted aye. Motion carried, 6-0.

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The current curb cut policy was reviewed; Chapter 22.201. The Committee recommends adding. "All curb cut applications will be brought to the Village Board of Trustees for approval. An application fee equal to \$50.00 per lineal foot of curb removal is required upon approval of the curb cut."

"If no application is submitted and approval received prior to a curb cut the resident will pay \$200 per lineal foot of curb removed plus be assessed a \$500.00 fine."

Trustee Meister made a motion with a second from Trustee Johnson to amend Chapter 22.201 regarding curb cuts. Roll call. All voted aye. Motion carries, 6-0.

Irvin discussed the need for an Ordinance enforcement officer who would be empowered to enforce all ordinance and building codes. He envisions a part-time position. Irvin will do added research and bring this information to a future committee meeting.

There was discussion on Mobile Food Vendors, Chapter 17 of the Municipal code. Mobile food vendors are considered Fixed Location Itinerant Merchant per the Ordinance. The Committee discussed Food trucks/mobile food vendors being allowed to operate for seven consecutive days before they would need to obtain a solicitor's permit. After the seven consecutive days the vendor would need to obtain a \$500.00 permit which would be good six months.

The meeting adjourned at 6:24 p.m. on a motion and second from Johnson and Kinkade.

Trustee Kinkade made a motion with a second from Meister to amend Chapter 17 of the Municipal Code regarding Mobile Food Vendors. Roll call. All voted aye. Motion carries, 6-0.

ORDINANCES/RESOLUTIONS

Administrator McNamara presented a Resolution committing Village Funds for the proposed OSLAD grant project for Renfrew Park. In addition to the 50% funding commitment, the Resolution also acknowledges and certifies that the Village will comply with all the terms, conditions, and regulations of the OSLAD grant. Discussion of the overall project ensued.

Trustee Kinkade made a motion with a second from Trustee Eggenberger to approve Resolution 2021-13, committing local funds for the Renfrew Park OSLAD Project. Roll call. All voted aye. Motion carries, 6-0.

RESOLUTION 2021-13 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

An Ordinance drawn up by Attorney Masching regarding amending Chapter 16, Article 1, paragraph 16.105 Restriction on Licenses, subparagraph (m) was presented for consideration. The Ordinance amends the local liquor license ordinance to correspond to the State Statute regarding liquor license holders serving as a public official.

Trustee Kinkade made a motion to amend Chapter 16 regarding liquor license holders serving as a public official with a second from Trustee Butterbrodt. Roll call. Irvin, aye; Johnson, aye; Kinkade, aye; Meister, abstain; Butterbrodt, aye; Eggenberger, aye. Motion carries, 5-0-1.

ORDINANCE 1467 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

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OLD BUSINESS

McNamara stated one Request for Qualifications for the ITEP Route 66 multi use path was received from Chamlin & Associates. The Request was scored and Chamlin met all the requirements.

Trustee Meister made a motion seconded by Trustee Johnson to enter into an engineering agreement for the ITPE Route 66 multi-sue path with Chamlin & Associates of Morris, IL. Roll call. All voted aye. Motion carries, 6-0.

President Pro-tem Irvin opened bids for the excess Village property that was advertised. Bids were received on the following items:

- #2. (2) Cannondale Policy Bikes
 - \$400.00 John Moyemont, Dwight
 - \$357.00 Justin Dyer, Dwight
 - \$303.00 Kerry Kociss, Dwight
 - \$160.00 Ringwood Motors, Ringwood, IL.
 - \$ 76.00 Josh DeLong, Dwight

- #3 (3) M-PA Portable Radios/Chargers
 - \$ 6.00 Tim Henson, Dwight

- #7 (3) Lawn Sprinklers
 - \$ 6.00 Tim Henson, Dwight,

- #14 (2) CF-28 Toughbook Computers
 - \$ 52.00 Gary Helsing, Dwight

- #20 Kenwood Mobile Radio
 - \$ 31.00 Gary Helsing, Dwight

- #22 JD GT 262 48" lawn tractor
 - \$ 65.00 Cory Scoles, Dwight
 - \$ 25.99 Vic McMillian, Dwight

- #23 2000 Ford F350 dump truck
 - \$ 501.11 Vic McMillian, Dwight

- #24 2011 Ford Crown Victoria
 - \$ 868.00 Ringwood Motors, Ringwood, IL.
 - \$ 501.00 Gary Helsing, Dwight
 - \$ 328.59 Austin Haacke, Dwight

Trustee Eggenberger made a motion with a second from Trustee Johnson to accept the high bid in all eight categories and award the items to the high bidder. Roll call. All voted aye, Motion carries, 6-0.

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NEW BUSINESS

Irvin read a letter from Dwight Knights of Columbus 1282 requesting permission to conduct their annual Tootsie Roll Bucket Brigade for intellectually disabled individuals at Rtes. 17 and 47 on September 10 and 11, 2021.

Trustee Butterbrodt made a motion with a second from Trustee Meister to grant the Knights of Columbus request. Roll call. All voted aye. Motion carries, 6-0.

Irvin read a letter from Tim Henson resigning from Vermillion Valley ETSB, the 911 Board. Trustee Kinkade made a motion with a second from Trustee Johnson to accept the resignation of Tim Henson from the 911 board effective immediately. Roll call. All voted aye. Motion carries, 6-0.

Finding no further business, President Pro-tem Irvin asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Eggenberger. All voted aye by voice vote. Motion carries, 6-0.

The meeting adjourned at 7:11 P M.

APPROVED:

Randy Irvin, President Pro-tem

ATTEST:

Kevin J. McNamara, Interim Village Clerk