

August 9, 2021

**MINUTES OF A  
REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
August 9, 2021 at 6:30PM**

President Paul Johnson called the meeting to order at 6:33 PM.

**PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee; Justin Eggenberger, Trustee; Randy Irvin, Trustee; Pete Meister, Trustee.**

**Other Village Officials in Attendance: Irv Masching, Village Attorney; Austin Haacke, Finance Director; Cory Scoles, Public Works; Jenny Allsworth, EMS Director, Tim Henson, Police Chief; Kevin McNamara, Village Administrator.**

The Village Board Minutes from July 26, 2021 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Butterbrodt to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 6-0.

### **FINANCIAL REPORTS**

Payment of the August 9, 2021 bills in the amount of \$71,078.94 were presented for payment from the various funds. Trustee Irvin made a motion, with a second from Trustee Johnson to pay the bills as submitted. Roll call. All voted aye. Motion carries, 6-0.

### **PUBLIC FORUM**

The following people spoke regarding the proposed 401 W. William Street townhome development; Randall Farris, Marcia Bennet, Judy Farris, Jordan Hoffman, Chuck Trainor, Kim Trainor, Rev. Mary Arnold, Allen Hoffman, Steve Tock, Alan Mortenson, Tim Henson. They were concerned about the proposed development being Section 8 housing, were questioning why the development was using Section 8 vouchers from Champaign and Menard Counties, asked if the property was sold, if the development is taxable, if it would overtax our current services, and if there was a need for apartments, townhomes in Dwight.

The Mayor and others explained the property is Zoned correctly for multi-unit dwellings and would not need to go to the Zoning or Planning Committees unless variances were requested. The Village will reach out to North Arrow developers and ask them to attend a public meeting explaining their development. The Village will also do their due diligence prior to any building permits being issued.

### **VILLAGE REPORTS**

President Paul Johnson reported the Village had received a grant from the Economic

August 9, 2021

Development Administration for up to \$50,000 to update its economic recovery strategy. He and the Department heads are meeting to discuss developing a wish list for the upcoming infrastructure grants along with EDA and State grants.

Public Works Director Scoles reported his crew had been focusing on PineCone path the past week and were also working on signage.

EMS Director Allsworth reported that Heritage Woods was evacuated within ten minutes due to smoke in the building caused by a smoking duct engine and all had gone smooth.

Chief Henson reiterated his thanks to his guys for pulling together while the department was short staffed.

## COMMITTEE MEETINGS

Trustee Marla Kinkade reported the Public Properties/Utility Committee met on Wednesday August 4, 2021 at 5pm. *Present were Trustees Kinkade, Butterbrodt, Irvin, Johnson, Eggenberger*

*The purpose of the meeting was to hear presentations from three water meter companies regarding Smart Meters. Informative presentations were made by Midwest Meter, Core & Main, and Ferguson Waterworks. The Committee instructed McNamara and Scoles to develop a Request for Proposal and gave suggestions what should be included in it.*

Trustee Eggenberger made a motion with a second from Trustee Irvin to create a Request for Proposal from smart water meters and put the project out for bid. Roll call. All voted aye. Motion carries 6-0.

*Scoles explained that the CPU in the Filtration Plant which operates turning the wells off and on is a 1988 Plant original and has malfunctioned. A new system at the cost of \$4,000 is on order from Complete. The meeting adjourned at 7:10 pm.*

Trustee Eggenberger reported the Services, Health & Safety Committee met at 5:30 pm on August 9, 2021. Present were Trustees Eggenberger, J. Johnson, Irvin, Kinkade, Irvin and Mayor Johnson. *Chief Henson presented a quote from WatchGuard Video for two 4RE DVR with HD Panoramic Front Camera systems for the two main squads complete for \$10,040.00. Installation will be extra. Police just received a grant for \$11,100. For the purchase of two in-squad camera systems. The Committee recommends to the Board the purchase of two in-squad cameras for \$10,040.00*

Trustee Eggenberger made a motion with a second from J. Johnson to purchase two Watchguard video cameras for the two main squads for \$10,040.00. Roll call. All voted aye. Motion carries. 6-0.

*Henson reported he had reached out to other agencies regarding the lease of police vehicles. He was informed most police vehicles cannot meet the mileage restrictions of a lease program. DeLong Ford participates in the State bid pricing for police vehicles. Due to the microchip issue among others, there is no specific time frame for new vehicle delivery. The Committee*

August 9, 2021

*recommends purchase of a 2022 Ford Explorer SUV from DeLong Ford not to exceed \$55,000.00 when complete with equipment transfer and detailing.*

Trustee Eggenberger made a motion with a second from Eggenberger to purchase a 2022 Ford Explorer SUV from DeLong Ford not to exceed \$55,000.00 complete. Roo call. All voted aye. Motion carries, 6-0.

*Job descriptions for the Police and EMS Departments were reviewed. Eggenberger requested the job descriptions throughout all departments are written and typed uniformly. The Committee gave the two department heads until October to accomplish this task.*

*Henson reported:*

*---John Hoy has returned to work*

*---Officers Larsen and Sheldon are on Week 5 at the Police training Institute*

*---Aug 25-26-27 He and other officers will be attending a drug conference in Peoria*

*---He will be submitting a retirement letter next month*

*---13 letters were sent to residents regarding bushes/tree limbs in the alley ROW*

*---A sale of found bicycles will take Thursday in the Police bay.*

*---He and his officers attended a training with the Livingston County States Attorney on the recently passed Illinois Crime bill.*

*---He has Officer Larsen investigating the possibility of changing Department issued firearms.*

*---Henson requested that the Village institute a policy that any officer with a minimum of 25 years of service to the Village be allowed to keep their handgun upon retirement. Irvin made a motion with a second from Johnson to recommend that the policy be adopted.*

*EMS Director Allsworth reported on providing EMS service to the Odell Fire Protection District. Duffy Ambulance reached out to the Village Administrator on Wednesday July 28 informing him they were going out of business at the close of day July 31. They asked if Dwight would be interested in taking over their contract with Odell. After calling the Mayor, the Village agreed to provide EMS service to the Odell Fire Protection District. Allsworth and McNamara then met with Odell Asst. Fire Chief Mills. A copy of the Odell contract with Duffy was discussed by the Committee. It provides \$475 per transport and \$200 per refusal paid by Odell Fire to Dwight EMS in addition to billing the patient for services. Duffy's along with Mayor/Asst. Fire Chief Mills indicated they have roughly ten calls per month, 120 per year which last year resulted in a \$45,000 payment to Duffy Ambulance. In the first quarter of this year Duffy responded to 29 calls. Dwight EMS took over at 12:00 am on Sunday August 1. After much discussion the Committee instructed McNamara and Allsworth to work on updating the current contract prior to November 1, 2021 with Odell Fire Protection District.*

Trustee Irvin made a motion with a second from Eggenberger to provide EMS service to the Odell Fire Protection District while a new contract is negotiated. Roll call. All voted aye. Motion carries, 6-0.

*Allsworth reported:*

*---Heritage Woods had a bad HVAC engine go bad which filled the building with smoke. All 69 residents were evacuated within ten minutes.*

August 9, 2021

*---The Old engine 2014 remains at Fraher Ford in Pontiac to be repaired. Once this occurs it will be used as a third ambulance as needed. The meeting adjourned at 6:25pm.*

## **OLD BUSINESS**

PW Director Scoles mentioned he had received a proposal from Dwight Youth Baseball/Softball regarding replacement of the score boards at Garrett Park.

## **NEW BUSINESS**

President Johnson reported the OSLAD grant was available from IDNR with a September 1, 2021 deadline. The Board instructed McNamara to proceed with submitting a grant application for Renfrew Park and discussed what they would like accomplished. Members of the public also voiced their wishes for Renfrew Park improvements.

In further discussion on the proposed multi-unit townhome project at 401 W. William Street the Board agreed that Step 1 would be to invite the developer to come to a meeting to discuss the project and inform the Village what they have planned.

The Board also instructed Attorney Masching to reach out and reply to the City of Urbana Community Development with a formal letter regarding their environmental Public Notice which was in The Paper. By August 12, 2021.

A motion was made by Trustee Irvin and seconded by Eggenberger to enter Executive Session at 8:04 PM under 5 ILCS 120/2(c)(1) "Personnel" and 5 ILCS 120/2(c)(2) "Collective Bargaining." Roll call. All voted aye. Motion Carries, 6-0.

The Village Board came back into open session at 8:38 PM.

Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Eggenberger with a second by Trustee Butterbrodt. All voted aye by voice vote. Motion carries, 6-0.

The meeting adjourned at 8:38PM.

APPROVED:

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Paul Q. Johnson, Village President

ATTEST:

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Kevin J. McNamara, Interim Village Clerk