

July 13, 2020

**MINUTES OF A  
REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
On July 13, 2020 at 6:30PM**

President Anderson called the meeting to order at 6:30PM and led the Pledge of Allegiance which was preceded by a moment of silence for Richard Vaughn and Bill Dolan.

**PRESENT: Jared Anderson, Village President; Marla Kinkade Trustee; Randy Irvin, Trustee; Jerry Curtis, Trustee**

**ABSENT: Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee; Justin Eggenberger, Trustee**

**Other Village Officials in Attendance: Jill Haacke, Village Clerk; Irvin Masching, Village Attorney; Austin Haacke, Finance Director; Tim Henson, Police Chief; Jenny Allsworth, EMS Director; Corey Scoles, Sewer Operator, Kevin McNamara, Administrator**

Erica Blumberg from Mack & Associates presented to the board the Fiscal Year 2020 audit. She worked with Kevin McNamara and Austin Haacke to get as much information they could beforehand to spend less time in the office due to COVID. Blumberg proceeded to go over the audit with the Village board. Many of the differences between the 2019 and 2020 fiscal years can be accounted for because of the Capital Bond Projects and the receipt of past EMS invoices.

Water and sewer funds seemed to maintain. Every department operated within their budget that was set throughout the year and comparable to last year. All funds ended the year well. She also noted that the IMRF is well funded and the percentage will adjust year to year due to assets and next year due to the new EMS staff. The board members did not have any questions about the audit.

The Village Board Minutes June 22, 2020 were presented for approval. Trustee Irvin made a motion with a second from Trustee Curtis to approve the minutes as submitted. Roll call. All voted aye. Motion carries.

**FINANCIAL REPORTS**

Payment of the July 13, 2020 bills in the amount of \$102,640.55 were presented for payment from the various funds. Trustee Curtis made a motion, with a second from Trustee Kinkade to pay the bills as submitted. Roll call. All voted aye. Motion carries.

President Anderson presented the Treasurer's Report for the month of June 2020. Trustee Curtis made a motion with a second from Trustee Irvin to approve the June 2020 Treasurer's report as presented. Roll call. All voted aye. Motion carries.

**PUBLIC FORUM**

None

## VILLAGE REPORTS

Jared Anderson gave his condolences to the families of Richard Vaughn and Bill Dolan. He also reported that the quiet zone on the Union Pacific tracks through town with the trains will begin July 15, 2020.

Village Administrator, Kevin McNamara, welcomed Megann Horstead from Morris radio WCSJ to our meeting. She has been phoning in the past few months and will now be joining us in person. McNamara also asked Trustees if anyone has a comment on the proposed agreement between The Dwight Historical Society and the Village for use of the Historic Depot. Sales tax received in July is down 24% compared to last year. Video gaming opened on July 1, and we can expect income from this to start getting to the Village in September. Finally, we have 74.4% of homes in the Village reporting for the Census.

Corey Scoles from Public Works reported to the board that the Lions Club has been working on cleaning at Lion's Lake and they have another cleaning day scheduled for later this month. He also wanted to thank the Lawn Enforcement crew for assisting with the signage for the fireworks.

Jenny Allsworth from EMS reported that they are seeing an increase in calls. She is also working with Administrator McNamara on staffing needs for the EMS Department.

## COMMITTEE MEETING

*The Public Property/Utility Committee met on Thursday, July 9, 2020 at 4:30PM in the Public Services Complex. Members present were Trustee Kinkade, Trustee Irvin and Trustee Butterbrodt. Also present was Mayor Anderson and Village Administrator McNamara.*

*The committee reviewed the MFT bids for Crack Fill Maintenance which were opened July 9, 2020. The bid results are as follows:*

<i>SKC Construction, Inc., West Dundee, IL.</i>	<i>\$36,925.00</i>
<i>Denier Inc., Joliet, IL.</i>	<i>\$41,000.00</i>

*Chamlin recommends the project be awarded to the low, responsive bidder SKC Construction, Inc. in the amount of \$36,925.00. The Committee recommends to the Village Board awarding the contract to SKC Construction.*

A motion was made by Trustee Kinkade and seconded by Trustee Irvin to approve the bid from SKC Construction, Inc. for the crack fill maintenance as presenter. Roll call. All voted aye. Motion carries.

*The committee reviewed the 2020 MFT bids for Asphalt paving which were opened July 9, 2020. The bid results for the Paving project are as follows:*

<i>D Construction, Coal City, IL.</i>	<i>\$141,811.90</i>
<i>HJ Eppel &amp; Co., Pontiac, IL.</i>	<i>\$176,339.00</i>
<i>Scanlon Excavating &amp; Concrete, Kankakee IL.</i>	<i>\$203,312.00</i>
<i>Kankakee Valley Construction, Kankakee, IL.</i>	<i>\$228,353.00</i>

*Chamlin recommends the project be awarded to the low, responsive bidder D Construction, Inc. in the amount of \$141,811.90 The Committee recommends to the Village Board awarding the contract to D Construction.*

A motion was made by Trustee Curtis and seconded by Trustee Irvin to approve the bid from D Construction, Inc for the asphalt paving on the following streets: James, from Clinton to Route 66; Lincoln, from William to James; all of Orchard; Spencer, from Chicago to Franklin; Washington, Taylor to North alley. Roll call. All voted aye. Motion carries.

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*McNamara reported that Opperman Construction had completed installing three ADA compliant ramps on East Main and hopefully solved the ponding issue between the concrete and asphalt.*

*Well 7, South and Washington Streets, pumping equipment was reviewed. The vertical line shaft was broken in two places. Multiple impellers show significant wear. The estimated cost of emergency repair from Albrecht Well Drilling is \$18,301.00.*

*Discussion began on the vacant Public Works Director position. There was discussion on possibly redefining the position. Further discussion will continue. The meeting adjourned at 5:25 p.m.*

## **ORDINANCE/RESOLUTION/PROCLAMATION**

Trustee Kinkade made a motion with a second from Trustee Irvin to approve the ordinance authorizing the execution of an intergovernmental agreement between the Village of Dwight, an Illinois Municipal Corporation and Emington-Campus Fire Protection District, an Illinois Municipal Corporation, regarding providing emergency medical services by Village of Dwight for Emington-Campus Fire Protection District, including the payment of all attorney fees. Roll call, all voted aye, motion carries.

### **ORDINANCE NO. 1442 IS ON FILE IN THE VILLAGE CLERK'S OFFICE**

## **OLD BUSINESS**

Opperman Construction has submitted the final Pay Request #4 for \$3,9191.66. Trustee Kinkade made a motion with a second from Trustee Irvin to approve Pay Request #4 to Opperman Construction. Roll call. All voted aye. Motion carries.

Tobey Construction & Cartage has submitted the final Pay Request #6 for \$9,365.44. Trustee Irvin made a motion with a second from Trustee Curtis to approve Pay Request #6 to Tobey Construction & Cartage. Roll call. All voted aye. Motion carries.

Trustee Kinkade made a motion with a second from Trustee Irvin to accept the 2020 fiscal year audit as audited by Mack & Associates. Roll call. All voted aye. Motion carries.

McNamara made the recommendation to offer the position of EMS director to Jenny Allsworth at Step G. She has worked on the Village EMS full-time for the past 4 years and has been a Paramedic for 15 years. Trustee Irvin questioned the hiring process for the job and who gets the final approval. Trustee Curtis made a motion with a second from Trustee Irvin to approve Jenny Allsworth as the new EMS Director. Roll call. All voted aye. Motion carries.

McNamara noted that the EMS department is still short a few part-time paramedics and basics.

Finding no further business old or new, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Irvin with a second by Trustee Kinkade. Roll call. All voted aye. Motion carries. The meeting adjourned at 7:32PM.

APPROVED:

\_\_\_\_\_  
Jared Anderson, Village President

ATTEST:

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Jill V. Haacke, Village Clerk