

November 5, 2018

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES
Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
November 5, 2018 at 6:30 p.m.**

President Anderson called the meeting to order at 6:30pm and lead the Pledge of Allegiance.

PRESENT: Marla Kinkade Trustee; Jerry Curtis, Trustee; Jenny Johnson, Trustee; Jared Anderson, Village President

ABSENT: Justin Eggenberger, Trustee; Randy Irvin, Trustee; Jim Mixen, Trustee

Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Jill Haacke, Village Clerk; Steve Kinkade, Public Works Director; Al Metzke, EMS Director; Tim Henson, Police Chief; Irvin Masching, Village Attorney

The Village Board Minutes October 22, 2018 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the minutes as submitted. Roll call. All voted aye. Motion carries.

FINANCIAL REPORTS

Payment of the November 5, 2018 bills in the amount of \$139,377.95 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Curtis to pay the bills as submitted. Roll call. All voted aye. Motion carries.

Village Finance Director Austin Haacke submitted for approval a \$429,432.50 transfer from Referendum Fund (36) to Referendum Bond Fund (47) for the purpose of making Bond payments. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the transfer as submitted. Roll call. All voted aye. Motion carries.

Village Finance Director Austin Haacke submitted for approval a \$297,600.00 transfer from the Water Fund (51) to the Water Bond Fund (41) for the purpose of making a Bond payment. Trustee Kinkade made a motion with a second from Trustee Curtis to approve the transfer as submitted. Roll call. All voted aye. Motion carries.

Village Finance Director Austin Haacke submitted for approval a \$51,714.93 transfer from the Sewer Fund (52) to the Sewer Replacement Reserve Fund (33) for the purpose of making a bond payment. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the transfer as submitted. Roll call. All voted aye. Motion carries.

PUBLIC FORUM

Joe Eggenberger of East Seminole Street was in to ask if the street sweeper was back in commission since his street without curbs was evidently missed. He suggested all curbs within the village be torn out which

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would eliminate leaves and water from standing on the road. He suggested once curbs are eliminated like on his street there would be no need for a street sweeper.

VILLAGE REPORTS

Public Works Director, Steve Kinkade, reported the a downtown well went down over the last week, but has since been repaired. The street sweeper has been fixed and is back in commission. The repairs at the filtration plant are underway.

Chief Henson reported that they are down to a hand full of candidates for the open full-time police officer position. They are currently running background checks on the remaining candidates. He also stated that there have been a few counterfeit bills circulating businesses in town.

COMMITTEE REPORTS

The Ordinance, Judicial & Licensing Committee met on Tuesday October 22, 2018 at 5PM in the Public Services Complex. Those present were Trustees Curtis& Irvin, along with Tom Tock, Tim Henson and Kevin McNamara. Chairman Curtis called the meeting to order by adding to the agenda new law changes to the Policy Prohibiting Sexual Harassment ordinance.

The committee continued review of the Zoning Ordinance. They reviewed the Home Occupation proposal and asked that the two final paragraphs from the Pontiac ordinance be included.

The committee proposed changes to the antenna/satellite dish section.

- 1. Location: No antenna tower or dish antenna shall extend above, across, under or over any public sidewalks, public streets or other public right of ways and shall have no wires or metal rods extending therefrom above, across, under or over any public sidewalks, public streets or other public right of way.*
- 2. All wires, rods and other connectors between antenna towers or dish antennas and the structure receiving services from the antenna towers or dish antennas must be located under-ground if ground mounted or securely attached to or located within the structure receiving service if the antenna towers or dish antennas are roof mounted.*
- 3. Dish Antennas: Satellite dish antennas in excess of thirty-six inches (36'') shall be allowed to be constructed only in rear yards or in interior side yards. A permit shall be necessary for their construction as an accessory use, which shall also conform to all requirements as stated in this Section.*
- 4. Other Television or Radio towers or Antennas: Other radio or television towers or antennas shall need a permit for their construction as an accessory use. The height shall be limited to 55' for all zoning districts, shall be constructed or installed in rear yards or on those portions of roofs of buildings facing the rear yard and shall not be more than three feet (3') from the principal building.*
- 5. Compliance with Federal Provisions: All radio and antenna towers shall comply with all applicable FCA and FAA requirements.*

Regarding District Boundaries and the Flood Plain, Section 6.03 please add "Section 10.00, Flood Plain District does not follow lot lines." In Section 9.00: Industrial Districts, add the following uses to permitted uses:

*Agricultural services and sales
Automotive Repair
Construction and Contracting companies
Governmental Buildings*

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*Grain Elevators
Logistics, Transportation and Trucking facilities
Printing and Publishing establishments
Storage Facilities
Warehouse and Distribution*

The committee recommends leaving the Planned Industrial District as is and making one change in Off-Street parking to lower required spaces for automobile laundry from twenty stacking spaces to ten stacking spaces.

The Committee reviewed the new law which required a change to the Policy Prohibiting Sexual Harassment. Public Act 100-1066 expands the time to file charges of discrimination with the Illinois Department of Human Right from 180 days to 300 days. The committee recommends the change.
(Motion)

Trustee Curtis made a motion with a second from Trustee Kinkade to accept the law updates to the Policy Prohibiting Sexual Harassment, Public Act 100-106. Roll call. All voted aye. Motion carries.

Attorney Masching is reviewing the current sign ordinance and adult entertainment ordinance to update to current Supreme Court Standards. The meeting adjourned at 6:22PM.

The Board continued discussion from the last meeting regarding pedestrian and vehicular safety at the intersection at Chicago and Delaware Street. After discussion, Trustee Kinkade made a motion with a second from Trustee Johnson to replace the East-West yield signs with stop signs. Roll call. All voted aye. Motion carries.

The Administrative Committee met on November 5, 2018 at 5:30PM in the Public Services Complex. Those present were Trustees Curtis, Kinkade & Johnson, along with Kevin McNamara, Austin Haacke, Jill Haacke, Tim Henson, Al Metzke, and Steve Kinkade. President Anderson called the meeting to order at 5:33PM.

Safe Route to School Grants are currently being accepted. The Village applied and received the grant in 2011 but did not receive the grant when they applied in 2013. A motion was made by Curtis and seconded by Kinkade to recommend applying for the Safe Route to School Grant. Roll call. All voted aye. Motion carries.

Trustee made a motion with a second from Trustee to approve the recommendation from the Administrative Committee to apply for the Safe Route to School Grant for the 2018 year. Roll call. All voted aye. Motion carries.

Finance Director, Austin Haacke, presented the Tax Levy proposals. All proposals for tax rates are comparable to other towns the same size of Dwight. For the board to maintain their rate from the previous year, the Village will have to hold a public hearing because the total change will be over 5%. A motion was made by Curtis and seconded by Kinkade to hold a public hearing for the Tax Levy rate. Roll call. All voted aye. Motion Carries.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the recommendation from the Administrative Committee to hold a public hearing for the tax levy. Roll call. All voted aye. Motion carries.

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For the past number of years, the Village has given its employees and committee members a \$50 year-end gift certificate in lieu of the Christmas Party. The cost to these certificates is approximately \$2,000. A motion was made by Kinkade and seconded by Johnson to recommend the purchase of DEA \$50 gift certificates for full-time employees and committee members. Roll call. All voted aye. Motion carries.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the recommendation from the Administrative Committee to purchase \$50 DEA gift certificates for employees and committee members for Christmas. Roll call. All voted aye. Motion carries.

The renewal for the annual liability insurance was received from the Illinois Municipal Insurance Cooperative, and the costs average a 7% increase. A motion was made by Curtis and seconded by Kinkade to recommend the renewal of insurance as presented by A. Haacke. Roll call. All voted aye. Motion carries.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the recommendation from the Administrative Committee to approve the insurance renewal with the Cooperative. Roll call. All voted aye. Motion carries.

The closing at the 205 W. Williams property is in the works between Irv Masching and the properties lawyer.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the Village purchase of the lot at 205 W. Williams Street. Roll call. Curtis, aye; Kinkade, aye; Johnson, nay; Anderson, aye. Due to a lack of four positive votes to approve expending Village monies the Motion fails.3-1

The Committee was presented an update of the current Financials so far in the year. As of the date of the report all funds are looking good and the Village is in the positive. All funds remain health.

The well located in the downtown area, well #9, burnt out a motor and was repaired. The motor cost an estimated \$12,000. Work on the filtration plant has begun and they are hoping to be painting the second week in November.

Republic Services Recycling got back to the Committee about their submitted questions. McNamara has contacted and talked to surrounding towns about what they are doing about their services, most are currently in the middle of negotiations. The Committee is not in favor of raising the current prices.

Trustee Johnson inquired on the proposed Grundy County 911 antenna to benefit the Fire District on the north water tower. McNamara has been in contact with the representative and will get back to the Committee with more answers.

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade seconded by Johnson. All voted aye by voice vote. The Administration Committee meeting adjourned at 6:14PM.

OLD BUSINESS

President Anderson present the final pay request for Gensini Excavating in the amount of \$10,678.45. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the Gensini Excavating Pay Request #6. Roll call. All voted aye. Motion carries.

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President Anderson presented the MFT pay request for D Construction in the amount of \$305,612.10. Trustee Curtis made a motion with a second from Trustee Kinkade to approve the D Construction Motor Fuel Tax Project Pay Request #1. Roll call. All voted aye. Motion carries.

NEW BUSINESS

The Dwight Economic Alliance is requesting the closure of North Prairie Street from Mazon Avenue to North Street and both East and West Main Street start at 5PM on November 30th. Trustee Curtis made a motion with a second from Trustee Kinkade to approve the Christmas Parade street closure as presented. Roll call. All voted aye. Motion carries.

A few Trustees commented on how many potholes are in the Family Dollar parking lot. Administrator McNamara reported to them they the business had already been contacted on getting the lot repaired.

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Johnson. All voted aye by voice vote. The meeting adjourned at 6:51PM.

APPROVED:

Jared Anderson, Village President

ATTEST:

Jill V. Haacke, Village Clerk