

August 16, 2017

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
On July 10, 2017 at 6:30 p.m.**

Village President Jared Anderson called the meeting to order at 6:30p.m. and lead the Pledge of Allegiance.

PRESENT: Jerry Curtis, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Marla Kinkade, Trustee; Jim Mixen, Trustee; Jarred Anderson, Village President

ABSENT: Justin Eggenberger, Trustee

Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Jill Haacke, Village Clerk; Irv Masching, Village Attorney; Steve Kinkade, Public Works Director; Police Chief, Tim Henson; Al Metzke, EMS Director; Village Engineer, Ryan Hansen

The Village Board Minutes for June 26, 2017 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the minutes as submitted. Roll call. All voted aye. Motion carries.

FINANCIAL REPORTS

Payment of the July 10, 2017 bills in the amount of \$154,047.68 were presented for payment from the various funds. Trustee Mixen made a motion, with a second from Trustee Kinkade to pay the bills as submitted. Roll call. All voted aye. Motion carries.

PUBLIC FORUM

Shirley Holzhauer, resident of Wilmac Street, was here to ask questions about the flooding along the end of Wilmac and Route 47. Ryan Hansen confirmed there will be gutters on the North side of the street and the street will be widened to 27 feet.

VILLAGE REPORTS

President Anderson thanked the DEA and all of their volunteers for the great evening of fireworks, despite the rain. He also wanted to remind everyone with golf carts and ATVs that they are not allowed to ride on Route 47, Route 17 or the sidewalks. This will be enforced. Streets to cross these routes are Clinton, Chicago, Orchard, Waupansie and Smith Lane.

Chief Henson backed up President Anderson stating that golf carts and ATVs are a privilege.

Village Administrator Kevin McNamara reported that the State budget cut back local government disbursements by 8% for this year. The Department of Revenue will also be taking an additional 2% of sales taxes for administrative fees.

COMMITTEE MEETINGS

The Administrative Committee met on June 26, 2017 at the Public Services Complex. Members present were Justin Eggenberger, Marla Kinkade, Jerry Curtis, Randy Irvin, Jenny Johnson, Jim Mixen and Chairperson Jared Anderson. Others in attendance were Village Administrator Kevin McNamara, Finance Director Austin Haacke, Village Clerk Jill Haacke. The purpose of the meeting was to discuss the Financial Year 2017 audit. Trevor Debelak representing Mack & Associates of Morris, Illinois, was in attendance to present and review the Village of Dwight's fiscal year 2017 audit to the Committee. Mack & Associates gave the 2017 audit an unmodified opinion and no issues were found.

Mr. Debelak noted that we had an increase in the Village's Building and Improvements throughout the audit and that was due to the completion of the new train depot. He also went through and discussed the overall expenditures and revenues of the Village

August 16, 2017

and stated that all seemed to be in order. He closed by complimenting the Village workers and their accurate bookkeeping. Trustee Mixen made a motion with a second from Trustee Curtis to approve the 2017 Fiscal year Audit. Roll call. All voted aye. Motion carries.

The Services, Health & Safety Committee met on June 29, 2017 at the Public Services Complex. Members present were Trustees Jerry Curtis, Jenny Johnson and Chairperson Justin Eggenberger. Other in attendance were EMS Director Al Metzke, Sargent Peters and Village Administrator Kevin McNamara. The purpose of the meeting was to review the requests and report from Chief Henson to purchase a squad car, video camera and hire two part-time officers.

The committee reviewed a memo from Chief Henson requesting permission to purchase a 2017 Ford Explorer Interceptor from DeLong Ford in Dwight Illinois, to replace the current canine vehicle. The State bid price is \$34,571.00 which DeLong Ford will match. The committee discussed the timing of the purchase and the possibility of purchasing a 2018 if the State bid price is the same, depending on what Chief Henson finds out. The Committee recommends purchase of a 2018 Ford Explorer Interceptor from DeLong Ford Mercury, not to exceed \$34,571.00 for either a 2017 or 2018 model, to be paid from the canine line item. A motion was made by Trustee Mixen and seconded by Trustee Curtis to approve the purchase of a new Ford Explorer Interceptor from DeLong Ford for the canine unit. Roll call. All voted aye. Motion carries.

Henson requested to purchase a Watch Guard Video System for the secondary squad car at the cost of \$4,970.00. The current video system in that vehicle is unreliable and cost prohibitive to repair. The Committee recommends purchase of one Watch Guard Video System for the secondary squad at the cost of \$4,970.00, to be paid from the DUI Equipment Fund. A motion was made by Trustee Curtis with a second from Trustee Johnson to approve the purchase of a Watch Guard Video System. Roll call. All voted aye. Motion carries.

Henson requested to hire two part-time officers. Testing was conducted on January 21, 2017. Chief has two finalist who passed the written, physical and background checks and would like to bring them in for an interview. The Committee recommends to allow Dwight Police to hire two part-time officers and at the same time allow Chief Henson to interview qualified candidates for the position. A motion was made by Trustee Mixen with a second by Trustee Johnson to allow Chief Henson to interview and hire two part-time candidates. Roll call, Mixen, aye; Kinkade, nay; Johnson, aye; Irvin, aye; Curtis aye. Motion carries.

The Public Properties committee met on July 10, 2017 at the Public Services Complex. Members present were Marla Kinkade and Chairperson Jim Mixen. Others in attendance were Village Trustees Randy Irvin, Jerry Curtis, Jenny Johnson, Village Board President Jared Anderson and Village Administrator Kevin McNamara. The purpose of the meeting was to discuss and review the Chippewa/North Street bids, Main Street updates and to get an update on the D-Construction repaving.

There were a total of six bids entered for the project on Chippewa and North Streets. The committee recommended that they approve the bid from Gensini Excavating for \$951,690.00. This bid includes concrete for both streets and is to be completed by December 15, 2017. A motion was made by Trustee Kinkade with a second by Trustee Mixen to approve the bid from Gensini Excavating for the reconstruction of Chippewa and North Street. Roll call. All voted aye. Motion carried.

ORDINANCES/RESOLUTIONS

A resolution authorizing the purchase of a certificate of deposit for the Village of Dwight was presented by President Anderson. The Village Board of Trustees has issued General Obligation Bonds for Village Capital infrastructure improvements and to be fiscally responsible and in the best interest of the Village, the Village will purchase short term Certificates of Deposit until the projects are completed. Trustee Mixen made a motion with a second from Trustee Kinkade to approve the Resolution No. 2017-08. Roll call. All voted aye. Motion carries.

RESOLUTION NO. 2017-08 IS ON FILE IN THE VILLAGE CLERK'S OFFICE

OLD BUSINESS

President Anderson presented the D Construction Pay request #3 for the total of \$509,813.08. Trustee Kinkade made a motion, with a second from Trustee Curtis to pay the D Construction Pay request #3 as presented. Roll call. All voted aye. Motion carries.

Trustee Irvin inquired on hiring a Village Works employee to fill a position of a retired employee. The Village Administrator will go through the applications from last fall and start the interview process to fill the position. Trustee Irvin also inquired on an Administrative Meeting to discuss vacant lots and the placement of cameras near the Village dump.

August 16, 2017

NEW BUSINESS

Dwight Economic Alliance President Max Sulzberger presented the two new hires for the organization. Debra Karch has been hired as the Economic Development Coordinator and Jane Anderson was hired as the new Executive Director. They both have experience from their past for their respected positions and have many great ideas for the Village of Dwight for the future.

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade, with a second by Trustee Mixen. All voted aye by voice vote. The meeting adjourned at 7:06p.m.

APPROVED:

Jared Anderson, Village President

ATTEST:

Jill V. Haacke, Village Clerk